

TOWN COUNCIL OF LEO-CEDARVILLE
MEETING MINUTES
MAY 18, 2004

ATTENDANCE:

COUNCIL: Jan Linn, John Clendenen, R. Paul Steffens, Cindy Kimm,
Matthew Akins
Pamela Spannuth – Clerk-Treasurer, Patrick Proctor – Attorney

7:00 P.M. – Ms. Linn called the meeting to order.

MINUTES – The May 4, 2004 meeting minutes were approved as presented.

STUCKEY LANE – Mr. Ken Etter was present at the meeting to discuss the drainage on Stuckey Lane. Discussion ensued regarding the town's position regarding the establishment of a drainage solution along this lane. A directional drilling method will be used to place this pipe in the ground reducing the amount of disturbance to the property involved. Dr. Akins moved that the engineer seek quotes for placing the drainage pipe on Stuckey Lane. Mr. Steffens seconded; the motion passed unanimously.

TOWN ADMINISTRATOR UPDATE – Ms. Garton brought up several problems around the town that needs further attention. Several chronic drainage problems were discussed and will be looked at by the town engineer. Yard maintenance neglect was also discussed – the town attorney will send out letters of violation and will also look into the details of the use of “notice stakes” at the properties in violation. A limb on Walnut Street will be examined for possible removal. ADA ramps were discussed; There are 22 sidewalks needing to be upgraded for ADA compliance. Dr. Akins moved to acquire a bid to complete the remaining 22 ADA ramps. Mr. Clendenen seconded the motion. The motion passed unanimously. Ms. Garton will seek quotes.

Street Sign Inventory – Ms. Garton updated the council on the status of the street sign inventory. The Ms. Garton, the council members, and the clerk-treasurer will log sign inventory and conditions in sections.

Road Inspection – Ms. Garton brought the street inspection report to the council for discussion. Mr. Lauer addressed concerns with the roads and added that drainage issues be addressed in conjunction with resurfacing roads.

LEO TIRE AND WHEEL – Discussion regarding the State Fire Marshall's inspection ensued. Emergency procedures will be discussed with the Allen County Management Agency at a later date. Mr. Proctor discussed the status of the pending lawsuit the town has with this business.

STORM DRAIN UTILITY – Mr. Lauer discussed the formation of a storm water management utility. This utility would provide funds for the construction, operation and maintenance of storm drain infrastructure. He suggested that the

town form the utility to send out minimum bills at a flat rate to acquire the funds needed to fully develop the implementation of the utility; a rate ordinance and hearing would be necessary. A storm drain master plan would cost in the range of \$30,000 to \$40,000. Mr. Lauer suggested a meeting between Todd Samuelson C.P.A. with Umbaugh & Assoc., himself as the engineer, Mr. Proctor, Ms. Spannuth and Ms. Linn, to discuss the order of formation of this utility further.

RIVERSIDE GARDENS – Ms. Kimm discussed with Mr. Lauer the proposed pavilions at Riverside Gardens. The clean up of the debris on the Riverside Gardens property was discussed. Mr. Jason Pence offered to grind up the debris and leave it in the form of mulch for \$300.00. Dr. Akins moved to accept this offer. Mr. Steffens seconded; the motion passed unanimously. A timeline for the completion of this park was presented and discussed.

ORDINANCE 2004-05 - An ordinance establishing a donations fund for the Riverside Gardens Park within the Town of Leo-Cedarville was presented to the council. The ordinance will be on the next agenda for adoption.

SNOW REMOVAL CONTRACT – Dr. Akins moved that the town have Mr. Proctor draft a contract pertaining to the maintenance of the streets within the town including snow removal and street maintenance. There were no objections to this motion.

PLACEMENT OF SIGNS IN NEW SUBDIVISIONS – Mr. Proctor will draft a resolution to be presented to the council at the next meeting addressing that developers are to cover the cost of signs and their placement in new subdivisions.

“SENSE OF COMMUNITY” – Ms. Linn discussed meeting with several people from the Leo and Cedarville areas, as well as some representatives from the Chamber of Commerce to discuss ideas on forming a “sense of community” in Leo-Cedarville.

VOUCHERS – The May 18, 2004 line item voucher form was approved.

ADJOURNED – The meeting was adjourned until June